



**www.Provisions.ws**  
**6632 Telegraph Road, Suite 350**  
**Bloomfield Hills, Michigan 48301**

People are our most important asset and we invest heavily into our human resources. Our entrepreneurship, professionalism, spirit and culture create a unique environment in which interns can excel.

Whether you are an undergraduate, Master's candidate, PhD, or life-long learner, we have an internship opportunity to help you achieve your professional goals.

We are currently seeking a:

### **ECONOMIC DEVELOPER INTERN**

#### **Position Description**

##### **Summary:**

Responsible for developing and preparing the acquired real estate for commercial use.

##### **Academic Qualifications:**

- High school graduate or equivalent (Required)
- Major and/or coursework in Real Estate, Public Administration, Business Administration or a related field (Preferred)

##### **Experience and Skill Requirements:**

- Previous work experience in the field of economic development/property management/real estate
- Prior experience working in a team-based environment
- Ability to interpret legal documents pertaining to real estate property
- Effective written and oral communication skills
- Ability to communicate with others and to understand information in a manner that is consistent with the essential job functions
- Excellent decision-making skills
- Proficient knowledge of Microsoft Office programs (i.e. Word, Excel, PowerPoint and Access)

**Job Responsibilities:**

- To study real estate opportunities
- Perform necessary renovations
- Purchase supplies and equipment needed
- Perform related office work.

**Compensation:**

Based on experience and education. Qualified candidates that are work/study for credit and/or experience are preferred. Work/study internship candidates are often offered part- or full-time employment upon the successful completion of their internship.

**Contact**

Human Resources @ 248.988.9341, Fax: 248.723.3341, Email: [hr@provisions.ws](mailto:hr@provisions.ws)

*Our interns are amongst the youngest, most energetic, motivated and brightest individuals in the world and are extremely sought after by leaders in their field.*

*Our Vision, Core Values, and Mission energize our organization and people.*