



**www.Provisions.ws**  
**6632 Telegraph Road, Suite 350**  
**Bloomfield Hills, Michigan 48301**

ProVisions LLC is a full-service international commercial real estate developer, financier, and advisory firm. The Principals of ProVisions have been responsible for the development, ownership and management of real estate valued at \$3,000,000,000.

ProVisions LLC has an excellent full-time opportunity available. The ideal candidate will be experienced in handling diverse people and strategic imperatives and will be able to work independently.

### **DEVELOPMENT ASSOCIATE**

#### **Position Description**

##### **Summary:**

The entrepreneurial nature of the company provides for uniquely qualified and educated individuals to become consummate development professionals. This position requires the individual to support senior management in the execution of all aspects of development, with an emphasis on marketing, acquisitions, and business planning at project inception.

##### **Academic Qualifications:**

- Undergraduate/Masters Degree in Business, Real Estate and/or Marketing (Required)

##### **Experience and Skill Requirements:**

- Minimum of 5 years of relevant work experience, preferably with a development company
- Strong presentation and overall communication skills
- Knowledge and experience in public sector facilities and commercial development with excellent marketing abilities
- Advance level of proficiency in Microsoft office programs

**Job Responsibilities:**

- Assist senior management in new business development, acquisitions, and overall marketing
- Assist senior management with financial feasibility analysis and ownership structuring
- Assist senior management with document preparation and negotiation of leases and purchase agreements
- Perform market research and credit analysis
- Conduct due diligence related to the closing of construction, financing, acquisitions, and dispositions
- Assist senior management in the qualification and selection of financial advisors, brokers, and other consultants, as well as providing direction to same

**Compensation:**

Based on academic qualifications and relevant experience, a competitive package would be offered with incentives.

**Contact:**

Human Resources @ 248.988.9341, Fax: 248.723.3341, Email: [hr@provisions.ws](mailto:hr@provisions.ws)

*Our Vision, Core Values, and Mission energize our organization and people.*